



AUCTION DONATION FORM

Marie Gehringer, Director of Events
Stone Ridge School of the Sacred Heart
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For School Use Only

Item #

Category

Catalog #

Gift Attached yes ☐ no ☐

Certificate yes ☐ no ☐

AUCTION DATE: FRIDAY, NOVEMBER 8, 2019

The undersigned agrees to donate to the Stone Ridge Auction the following items or services:

Organization/Donor (as it should appear in the catalog):

Parent ☐

Teacher ☐

Business ☐

Alumna ☐

Contact Person: ☐ Ms. ☐ Mrs. ☐ Mr. ☐ Mr. & Mrs. ☐ Dr.

Phone:

Address:

City, State, Zip:

Email:

Description of item (Please be specific. Attach brochures, photographs, and other descriptive materials as appropriate.):

Estimated Value:

Special Instructions or Restrictions (expiration date, pick-up or delivery, etc.)

Cash Donation – To be used to underwrite auction items

Amount:

Donor's Signature

Date:

Stone Ridge Contact Person: (if any)

Phone:

Please return this form to Marie Gehringer, Director of Events, at Stone Ridge as well as attach the form to your gift. Please retain a copy for your files.
If you have any questions, please contact Marie at 301.657.4322, ext. 310 or mgehringer@stoneridgeschool.org.

The Internal Revenue Service requires that we acknowledge contributions which exceed a certain level in writing and state that we provided no goods or services for your gift. Please keep this completed form with your gift. Your charitable deduction may be disallowed if you are unable to provide this acknowledgment to the Internal Revenue Service upon request. Stone Ridge's Federal Tax I.D. number is 53-0196582. ALL DONATIONS WILL BE VALID FOR ONE YEAR FROM DATE OF AUCTION UNLESS OTHERWISE NOTED.

Deadline for donation items to appear in catalog is **OCTOBER 15, 2019.**

All items must be delivered to Stone Ridge by NOVEMBER 1, 2019.

ON BEHALF OF THE STUDENTS, PARENTS, AND FACULTY, THANK YOU FOR YOUR GENEROUS SUPPORT.